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CSIR-INDIAN INSTITUTE OF TOXICOLOGY RESEARCH
VISHVIGYAN BHAWAN,31,POST BOX-80,MAHATMA GANDHI MARG
LUCKNOW-226 001(UTTAR PRADESH)

Advertisement No. IITR/1/2023

Access link “Jr. Hindi Translator-2023” on <http://iitrindia.org/En/JHT2023.aspx>

Start date of Registration, Fee Submission & Online Application : 05-06-2023 at 5:00 PM

Last date for Submission of Online Application : 04-07-2023 till 5:00 PM

An Unique Opportunity to Excel in Hindi in the field of Science & Technology

CSIR-Indian Institute of Toxicology Research (CSIR-IITR), Lucknow, a constituent laboratory of the Council of Scientific and Industrial Research (CSIR), was established on November 4, 1965. It is the only institute of toxicology in the country contributing towards cutting-edge research and innovation in toxicology with the motto: “Safety to Environment and Health and Service to Industry”. CSIR-IITR has made an impact in addressing problems critical to human health & the environment as well as the safety of chemicals/products. The Institute has Good Laboratory Practice (GLP) Compliance Certification from NGCMA, Government of India, and NABL accredited facilities for Biological and Chemical testing services. Please visit <http://iitrindia.org> for further information.

CSIR-IITR has world class infrastructure and human resources in toxicology and providing one stop solution to address environment and health issues. The institute has contributed globally to the knowledge base in various aspects of toxicology

Applications are invited through **ONLINE MODE ONLY** from enthusiastic, young Indian citizens for filling up the post of Jr. Hindi Translator at CSIR-IITR, Lucknow. The details of the position and respective emoluments as well as age limit & reservation as per norms are given below: -

Details of Post: -

Post Code	Designation	No. of Post & reservation status	Pay Matrix	*Upper Age limit not exceeding as on last date of submission of online application
A	Jr. Hindi Translator	One (Un-reserved)	Level 06 (Rs. 35400-112400)	30 Years

*** Please see age relaxation under Age Limit and Relaxation.**

Essential Educational Qualifications and Experience, Desirable and Job Requirements for the post of Jr. Hindi Translator, Post Code-A

Essential Educational Qualifications and Experience	Desirable	Job Requirements
<p>(i). Master's degree of a recognized University or equivalent in Hindi or English with English or Hindi as a compulsory or elective subject or as a medium of examination at the degree level;</p> <p align="center">OR</p> <p>Master's degree of a recognized University or equivalent in any subject other than Hindi or English, with Hindi or English medium and English or Hindi as a compulsory or elective subject or as a medium of examination at the degree level;</p> <p align="center">OR</p> <p>Master's degree of a recognized University or equivalent in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects of either or the two as the medium of examination and the other as a compulsory or elective subject at degree level;</p> <p align="center">AND</p> <p>(ii). Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State government offices, including Government of India undertaking.</p>	<p>(i). Knowledge at the level of Matriculation of a recognized Board or equivalent of one of the Languages other than Hindi mentioned in the Eighth Schedule of the Constitution.</p> <p>(ii). Degree or Diploma course in translation from Hindi to English and vice-versa from a recognized Institute/University.</p>	<p>The incumbent will be required to translate official documents, correspondences; scientific literature etc. from English to Hindi and vice versa and any other work that may be assigned.</p>

Syllabus for Written Examination: -

For this post, there will be two papers (Paper-I and Paper-II). Paper-II will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in the Paper-I. The final merit list will be prepared only on the basis of the marks obtained by the candidates in paper II.

Paper-I will be OMR Based or Computer Based Objective Type Multiple Choice Examination, while Paper-II will be descriptive.

Medium of Questions	The questions for Objective Type Multiple Choice Examination will be set both in English and Hindi.
Standard of exam	Graduation Level

Paper-I (Time Allotted-1 hour)

Subject	No. of questions	Maximum Marks	Negative Marks
General Intelligence	50	150 (Three marks for every correct answer)	One negative mark for every wrong answer
Quantitative Aptitude	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer
General Awareness	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer

Paper-II (Time Allotted-2 hours)

This paper is to assess the writing and translation skills of the candidates which are necessary for this Post. The paper would comprise writing of a paragraph in English and Hindi separately; précis writing in English and Hindi and translation from English to Hindi and Hindi to English. The total marks in the exam would be 300 and time allotted for this exam would be 2 hours.

Benefits under Council Service:

- a. These positions carry Pay and Allowances at Central Government rates as applicable to the employees of Council stationed at Lucknow. In addition, other benefits such as Leave Travel Concession (LTC) and Reimbursement of medical expenses are also available as per CSIR Rules.
- b. All new entrants will be governed by the "National Pension System" based on defined contributions for new entrants recruited in Central Government Services on or after 01.01.2004, as adopted by CSIR for its employees. However, persons selected from other Government Departments/ Autonomous Bodies/Public Sector Undertakings/ Central Universities having pension Scheme on Govt. of India pattern will continue to be governed by the existing Pension Scheme i.e., CCS (Pension) Rules, 1972. Provided they were in Govt. Service prior to 01.01.2004 and are covered by CCS (Pension) Rules, 1972.

Age Limit and Relaxation:

- a. The age of the candidate should not be below 18 years and should not be above the prescribed upper age limit as on last date of submission of the online application. Upto 5 years to Council/Government/Autonomous Bodies/Public Sector Undertaking employees.
- b. Age relaxation to Persons with Disability (PwDs): Age relaxation of 10 years for appointment is allowed to PwBD persons and other specified disabilities as per Central Govt. rules subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual relevant Group posts to be filled by Direct Recruitment by Selection.

- c. Relaxation in upper age limit to Ex-Servicemen will be applicable as per Government of India rules.
- d. As per GOI provisions, age relaxation for Widows, Divorced Women and Women Judicially separated from Husbands, the upper age limit is relaxable up to the age of 35 years for Widows, divorced Women and Women Judicially separated from their Husbands who are not remarried. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
- i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.

General Conditions:

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential qualification of the post and other conditions stipulated in the advertisement as on the last date of submission of online applications i.e., **05-06-2023**. They are advised to satisfy themselves before applying that they possess at least the essential qualification laid down for the post as on the last date of submission of online application. No enquiry asking for advice as to eligibility will be entertained.
- c. The appointment is in the Indian Institute of Toxicology Research, Lucknow, under the Council of Scientific & Industrial Research (CSIR), which is an Autonomous Body. However, selected candidates may also be liable to serve in CSIR Hqrs./ Any other CSIR Lab/Institutes as and when need arises.
- d. **Only online mode of application will be invited. No other means of application will be entertained.**
- e. Only self-attested required documents should be uploaded in online application form.
- f. The prescribed essential qualification should be obtained through recognized Universities/Institutions/Board etc.
- g. Without application fee (if applicable), photograph and documents not uploaded properly or any means of incomplete application will be summarily rejected and no correspondence will be entertained in this regard.
- h. Candidate who is selected for the Post of Junior Hindi Translator have to work either campus of CSIR-IITR, i.e., IITR Main Campus at MG Marg, Lucknow and CRK Campus, Sarojini Nagar, Lucknow if needed.
- i. A Government employee will upload an undertaking from his/her current employer that he / she will be relieved within one month of receipt of the appointment order, if he / she selected for respective post. However, NOC, will be submitted by candidate as required by CSIR-IITR.
- j. Physically Handicapped/Disability (PWD) certificate in prescribed proforma issued by the competent authority by Person with disabilities is eligible for appointment to the post on the basis of prescribed standards of Medical Fitness. The Competent Authority to issue Physically Handicapped/Disability (PWD) certificate, shall be a Medical Board duly constituted by the Central or a State Government.
- k. The selected candidates will be on probation for a period of ONE YEAR from the date of taking over charge of the post in the Laboratory. The probationary period may be extended or curtailed at the discretion of the Competent Authority.
- l. Candidate must ensure that he/she possesses essential educational qualification for the post, for which he/she is applying, on the last date of **online** receipt of application.

- m. In respect of equivalent clause in Essential Qualification, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected.
- n. If any document/certificate furnished in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted.
- o. Candidate must indicate as to whether any of their blood/close relatives is working in CSIR-IITR or in any other National Laboratory/Institutes of the CSIR.
- p. **Canvassing in any form and/or bringing of any influence political or otherwise will be treated as disqualification for the post.**
- q. The decision of the Competent Authority of CSIR-IITR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of examination will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his /her agency.
- r. Applications once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
- s. No travelling allowance will be paid to candidates to appear for Written test.
- t. The date of determining the upper age limit, qualifications and/ or experience shall be the closing date of online application.
- u. Candidates applying for the above posts are advised to visit the website [www.iitrindia.org](http://iitrindia.org) regularly for latest updates.
- v. Candidates are requested to keep visit office website <http://iitrindia.org> or <http://iitrindia.org/En/JHT2023.aspx> regularly for further latest updates.
- w. Admit Card can be download from institute website only.
- x. For any Technical issue relating for filling online application, candidates may inform at nikhil@iitr.res.in and for any administrative issue please inform at so.recruit@iitr.res.in
- y. Wherever two or more candidates have secured equal aggregated marks, the tie may resolved in accordance with the order of precedence given below (ascending order), till tie is resolved :
 - i) Candidate with higher marks in the papers of concerned subject place higher.
 - ii) Candidates with lesser negative marks, if applicable, in the papers of concerned subject of written test place higher.
 - iii) Candidates with lesser negative marks, if applicable in the papers (which have been considered for preparation of merit) of Written Test placed higher.
 - iv) Date of Birth, with older candidate placed higher.
 - v) Candidates acquiring Essential Degree earlier place higher.
 - vi) Alphabetical order in which first names of the candidates appear.

How to Apply:

- a. Eligible candidates are required to apply online only through our website <http://iitrindia.org> or <http://iitrindia.org/En/JHT2023.aspx>
- b. Online Application will be available on our website <http://iitrindia.org> or <http://iitrindia.org/En/JHT2023.aspx> from **05-06-2023, 5:00 pm onwards.**
- c. If the candidate does not have a valid email id, he/she should create a new valid email id before applying ONLINE and keep it active for further correspondence.
- d. Candidate are required to pay application fee of Rs. 100/- online (non-refundable) by clicking the URL given on CSIR-IITR website. The last date for submitting online application is **04-07-2023** till 5.00 P.M.
The fee is to be deposited online through State Bank Collect only. The transaction number generated after successful payment of fee is required to be mentioned in the online application. The candidates are advised to download the E-receipt and preserve it. Steps for online fee

payment are given in online application form instructions on CSIR-IITR website. The candidates belonging to SC/ST/PwD/Women/Ex. Servicemen/CSIR Employees are exempted from submission of application fee.

- e. A scanned copy of a recent colour photograph of the candidate of frontal view on plain background is needed to be uploaded in the application. The size of the photograph in 3.5cm x 4.5cm. File size should not more than 500kb in jpg format. Instruction regarding uploading signature is available on online application form.
- f. After completely filling and submitting the online application form, candidates need to take printout of the filled application in PDF format by clicking 'Save' and 'pdf' button/icon. "**APPLICATION NUMBER**" is generated on the printed online application form. Candidates need to note down the same carefully and preserve it for future correspondence.
- g. There is no need to send the hard copy of application to CSIR-IITR, Lucknow, however candidates are requested to keep the copy of application with them and produce it whenever asked by CSIR-IITR.
- h. Following documents must be uploaded in online application form: -
 - i. Fee receipt of Rs. 100/- as application fee, where applicable.
 - ii. Self-Attested copies of certificates of Date of Birth, educational qualification, mark sheet, service certificate for ex-servicemen etc.
 - iii. Self-Attested copy of **Caste Certificate in Govt. of India (GOI) format.**
 - iv. Self-attested copy of **Disability certificate (PwBD) issued by Competent Authority,** if applicable.
 - z. Self-Attested copies of higher qualification acquired, experience, if any

Administrative Officer
CSIR-IITR
