

File No: A-12024/6/2025-R&A-IITR

Date: 24.06.2025

सूचना/NOTICE

Sub: Notice regarding Final Answer Keys of Written Examination, Proficiency in Stenography (Skill Test) and Document Verification for the Post of Junior Stenographer Advertised vide Advt. No. IITR/2/2025.

1. The applicants appeared for the Written Examination for recruitment to the posts of Junior Stenographer held on 18.06.2025 at UPPSC examination hall are informed that the representations received from the applicants with regard to the tentative Answer Keys of Written Examination have been carefully examined and the Answer Keys have been modified wherever necessary. The Final Answer Keys used for evaluation of OMR sheets is enclosed as **Annexure-I**.
2. Applicants who have scored *minimum threshold marks as determined by the Selection Committee published through this office notification of even no: A-12024/6/2025-R&A-IITR dated 12.06.2025 in Written Examination is called for the proficiency in stenographer (Skill Test) in the ratio of 1:30 in order of their merit positions for all the vacancies without repetition of Category Candidates* in case of UR post. List of candidates eligible for Proficiency in Stenography (Skill Test) is enclosed as Annexure-II.*

*Category Candidates are referred as those candidates who are taking any relaxations of their respective category.

3. It is hereby informed that proficiency in stenography for the post of Junior Stenographer will be held on **02nd July, 2025 (Wednesday)** at the centre mentioned in the admit card in **Lucknow**. Any request for change of Venue and date will not be entertained.
4. As per CSIR letter No: 5-1(211)/2014-PD, dated 21.12.2021 pattern of proficiency in stenography along with methodology of evaluation of stenography test, calculation of mistakes etc. is enclosed as **Annexure-III**.
5. Document Verification for the candidates appearing for proficiency in stenography (Skill Test) will be conducted at the same day before the scheduled skill test. Hence, applicants are requested to **bring all your essential and necessary documents in original**. Photograph/Images of original documents in Mobile phone/Tablet will not be considered.
6. **Candidates can download their admit card for proficiency in stenography (Skill Test) and Document Verification from Institute's website only from 25.06.2025 (02:00 PM) onwards. Link for downloading Admit card is <https://iitr.res.in/En/Recruitment.aspx>**
7. **Candidates will be required to produce the relevant document (in original) such as:**
 - Date of Birth Proof (if not mentioned in Matriculation/ Secondary Certificate and Marksheet).
 - Matriculation/ Secondary Certificate and Marksheet,
 - Any other Educational Qualification Certificate / Diploma Marksheet & Degree certificate, as mentioned in application form,
 - Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated (in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification),

- Caste/ Category Certificate, if belongs to reserved categories
 - Persons with Benchmark Disabilities Certificate in the required format, if applicable
 - Serving Defense Personnel Certificate or Discharge Certificate/PPO certificate in case of Ex-Servicemen (ESM) and NOC from the present Employer (If applicable)
 - Apart from above documents any other relevant document as mentioned in the application form for the purpose of document verification. Otherwise, the candidate will not be allowed to appear for the proficiency in stenography (Skill Test) and their candidature may be cancelled.
8. **It is reiterated that after scrutiny of the certificates/ documents of EQs/ caste/ category, etc., if any claim made in the application is not substantiated by certificates/ documents at the time of document verification, he/she shall not be permitted to appear in skill test and the candidature of candidate will be cancelled.**
9. For latest updates, candidates are requested to keep visiting institute's website www.iitr.res.in regularly.

Sd/-
Administrative Officer
CSIR-IITR

अंतिम उत्तर कुंजिका : FINAL ANSWER KEY**SET-A**

General Intelligence & Reasoning				General Awareness			
S.NO.	Answer	S.NO.	Answer	S.NO.	Answer	S.NO.	Answer
1.	C	26.	B	51.	A	76.	D
2.	B	27.	B	52.	A	77.	A
3.	C	28.	B	53.	B	78.	D
4.	D	29.	A	54.	D	79.	B
5.	C	30.	C	55.	A	80.	D
6.	C	31.	D	56.	A	81.	D
7.	C	32.	C	57.	D	82.	B
8.	B	33.	D	58.	A	83.	D
9.	B	34.	B	59.	A	84.	B
10.	D	35.	A	60.	B	85.	C
11.	A	36.	C	61.	C	86.	C
12.	B	37.	C	62.	C	87.	C
13.	A	38.	B	63.	C	88.	A
14.	A	39.	C	64.	C	89.	B
15.	B	40.	D	65.	A	90.	B
16.	A	41.	C	66.	B	91.	B
17.	C	42.	D	67.	B	92.	B
18.	D	43.	D	68.	C	93.	B
19.	C	44.	A	69.	D	94.	B
20.	D	45.	D	70.	D	95.	A
21.	D	46.	B	71.	B	96.	B
22.	A	47.	C	72.	A	97.	B
23.	A	48.	C	73.	A	98.	B
24.	B	49.	D	74.	B	99.	A
25.	B	50.	B	75.	C	100.	A

ENGLISH LANGUAGE AND COMPREHENSION							
S.NO.	Answer	S.NO.	Answer	S.NO.	Answer	S.NO.	Answer
101.	B	126.	B	151.	B	176.	C
102.	C	127.	C	152.	B	177.	A
103.	B	128.	A	153.	B	178.	B
104.	C	129.	D	154.	C	179.	D
105.	A	130.	C	155.	B	180.	B
106.	C	131.	D	156.	A	181.	C
107.	C	132.	A	157.	B	182.	A
108.	D	133.	C	158.	B	183.	B
109.	B	134.	B	159.	C	184.	D
110.	A	135.	A	160.	C	185.	A
111.	B	136.	D	161.	D	186.	B
112.	C	137.	C	162.	A	187.	C
113.	D	138.	B	163.	B	188.	D
114.	B	139.	A	164.	C	189.	C
115.	B	140.	C	165.	D	190.	B
116.	B	141.	C	166.	C	191.	B
117.	D	142.	B	167.	A	192.	B
118.	B	143.	A	168.	A	193.	C
119.	B	144.	C	169.	B	194.	D
120.	C	145.	B	170.	B	195.	C
121.	B	146.	A	171.	D	196.	C
122.	C	147.	D	172.	C	197.	B
123.	D	148.	D	173.	B	198.	C
124.	B	149.	C	174.	B	199.	B
125.	C	150.	B	175.	C	200.	C

अंतिम उत्तर कुंजिका : FINAL ANSWER KEY

SET-B

General Intelligence & Reasoning				General Awareness			
S.NO.	Answer	S.NO.	Answer	S.NO.	Answer	S.NO.	Answer
1.	C	26.	B	51.	A	76.	B
2.	B	27.	C	52.	A	77.	D
3.	B	28.	D	53.	B	78.	A
4.	D	29.	C	54.	C	79.	A
5.	A	30.	C	55.	C	80.	D
6.	B	31.	A	56.	C	81.	C
7.	A	32.	B	57.	D	82.	C
8.	C	33.	A	58.	D	83.	A
9.	D	34.	C	59.	B	84.	B
10.	D	35.	D	60.	A	85.	B
11.	B	36.	A	61.	A	86.	C
12.	B	37.	A	62.	B	87.	D
13.	B	38.	B	63.	D	88.	A
14.	C	39.	B	64.	B	89.	B
15.	D	40.	A	65.	D	90.	A
16.	B	41.	C	66.	D	91.	B
17.	A	42.	D	67.	B	92.	B
18.	C	43.	C	68.	D	93.	B
19.	C	44.	D	69.	B	94.	A
20.	B	45.	C	70.	B	95.	A
21.	C	46.	D	71.	B	96.	C
22.	C	47.	D	72.	B	97.	C
23.	D	48.	A	73.	B	98.	C
24.	B	49.	D	74.	A	99.	A
25.	C	50.	B	75.	A	100.	B

ENGLISH LANGUAGE AND COMPREHENSION							
S.NO.	Answer	S.NO.	Answer	S.NO.	Answer	S.NO.	Answer
101.	C	126.	C	151.	D	176.	C
102.	D	127.	B	152.	C	177.	B
103.	B	128.	B	153.	C	178.	A
104.	A	129.	B	154.	B	179.	C
105.	B	130.	B	155.	C	180.	B
106.	C	131.	C	156.	B	181.	A
107.	D	132.	B	157.	C	182.	B
108.	B	133.	A	158.	B	183.	C
109.	B	134.	B	159.	C	184.	D
110.	B	135.	B	160.	B	185.	C
111.	D	136.	C	161.	C	186.	A
112.	B	137.	C	162.	A	187.	A
113.	C	138.	D	163.	C	188.	B
114.	D	139.	C	164.	B	189.	B
115.	A	140.	B	165.	C	190.	D
116.	C	141.	B	166.	B	191.	A
117.	B	142.	C	167.	C	192.	B
118.	A	143.	C	168.	D	193.	D
119.	D	144.	A	169.	B	194.	A
120.	C	145.	B	170.	C	195.	B
121.	B	146.	D	171.	B	196.	C
122.	A	147.	B	172.	C	197.	D
123.	A	148.	C	173.	A	198.	C
124.	D	149.	B	174.	D	199.	B
125.	D	150.	C	175.	C	200.	B

अंतिम उत्तर कुंजिका : FINAL ANSWER KEY

SET-C

General Intelligence & Reasoning				General Awareness			
S.NO.	Answer	S.NO.	Answer	S.NO.	Answer	S.NO.	Answer
1.	C	26.	D	51.	C	76.	B
2.	D	27.	B	52.	D	77.	C
3.	D	28.	C	53.	D	78.	C
4.	C	29.	B	54.	B	79.	A
5.	D	30.	B	55.	A	80.	A
6.	B	31.	D	56.	A	81.	B
7.	A	32.	A	57.	B	82.	D
8.	C	33.	B	58.	B	83.	A
9.	C	34.	A	59.	B	84.	A
10.	B	35.	B	60.	B	85.	D
11.	C	36.	B	61.	B	86.	D
12.	B	37.	B	62.	B	87.	B
13.	C	38.	C	63.	A	88.	D
14.	D	39.	C	64.	B	89.	D
15.	C	40.	D	65.	B	90.	B
16.	C	41.	B	66.	B	91.	D
17.	A	42.	A	67.	A	92.	B
18.	A	43.	B	68.	A	93.	C
19.	B	44.	A	69.	C	94.	C
20.	C	45.	C	70.	C	95.	C
21.	D	46.	D	71.	A	96.	A
22.	C	47.	B	72.	B	97.	B
23.	D	48.	A	73.	B	98.	C
24.	D	49.	C	74.	A	99.	D
25.	A	50.	D	75.	A	100.	A

ENGLISH LANGUAGE AND COMPREHENSION							
S.NO.	Answer	S.NO.	Answer	S.NO.	Answer	S.NO.	Answer
101.	C	126.	C	151.	B	176.	B
102.	D	127.	C	152.	B	177.	C
103.	A	128.	C	153.	D	178.	B
104.	C	129.	B	154.	B	179.	C
105.	B	130.	A	155.	A	180.	B
106.	A	131.	C	156.	D	181.	C
107.	D	132.	B	157.	D	182.	B
108.	C	133.	A	158.	C	183.	C
109.	B	134.	B	159.	B	184.	D
110.	A	135.	D	160.	B	185.	B
111.	C	136.	A	161.	B	186.	C
112.	B	137.	B	162.	B	187.	B
113.	B	138.	C	163.	C	188.	C
114.	C	139.	D	164.	B	189.	A
115.	C	140.	C	165.	A	190.	D
116.	A	141.	B	166.	B	191.	A
117.	B	142.	B	167.	B	192.	B
118.	D	143.	C	168.	C	193.	C
119.	B	144.	D	169.	C	194.	D
120.	C	145.	B	170.	D	195.	C
121.	B	146.	A	171.	B	196.	A
122.	C	147.	B	172.	C	197.	A
123.	B	148.	C	173.	D	198.	B
124.	C	149.	D	174.	C	199.	B
125.	A	150.	B	175.	C	200.	D

अंतिम उत्तर कुंजिका : FINAL ANSWER KEY

SET-D

General Intelligence & Reasoning				General Awareness			
S.NO.	Answer	S.NO.	Answer	S.NO.	Answer	S.NO.	Answer
1.	C	26.	C	51.	B	76.	D
2.	D	27.	D	52.	B	77.	B
3.	B	28.	D	53.	B	78.	A
4.	A	29.	C	54.	B	79.	A
5.	C	30.	B	55.	B	80.	B
6.	C	31.	C	56.	A	81.	A
7.	B	32.	D	57.	B	82.	A
8.	A	33.	C	58.	B	83.	B
9.	A	34.	C	59.	B	84.	C
10.	B	35.	C	60.	A	85.	C
11.	C	36.	D	61.	A	86.	C
12.	B	37.	C	62.	C	87.	C
13.	B	38.	D	63.	C	88.	A
14.	D	39.	D	64.	C	89.	B
15.	A	40.	A	65.	A	90.	B
16.	B	41.	D	66.	B	91.	C
17.	A	42.	B	67.	D	92.	D
18.	C	43.	B	68.	B	93.	A
19.	C	44.	B	69.	D	94.	A
20.	D	45.	B	70.	D	95.	A
21.	B	46.	A	71.	B	96.	B
22.	B	47.	B	72.	D	97.	D
23.	A	48.	A	73.	B	98.	A
24.	C	49.	C	74.	C	99.	A
25.	D	50.	D	75.	D	100.	D

ENGLISH LANGUAGE AND COMPREHENSION							
S.NO.	Answer	S.NO.	Answer	S.NO.	Answer	S.NO.	Answer
101.	C	126.	B	151.	C	176.	D
102.	B	127.	D	152.	B	177.	C
103.	B	128.	B	153.	A	178.	B
104.	C	129.	B	154.	D	179.	B
105.	C	130.	C	155.	C	180.	B
106.	A	131.	D	156.	B	181.	B
107.	B	132.	C	157.	A	182.	C
108.	D	133.	C	158.	B	183.	B
109.	B	134.	B	159.	C	184.	A
110.	C	135.	C	160.	B	185.	B
111.	C	136.	B	161.	C	186.	B
112.	C	137.	C	162.	A	187.	C
113.	B	138.	A	163.	C	188.	C
114.	A	139.	B	164.	A	189.	D
115.	C	140.	C	165.	B	190.	B
116.	B	141.	D	166.	D	191.	C
117.	C	142.	C	167.	A	192.	B
118.	D	143.	A	168.	B	193.	C
119.	B	144.	A	169.	C	194.	D
120.	A	145.	B	170.	D	195.	B
121.	B	146.	B	171.	C	196.	C
122.	C	147.	D	172.	B	197.	B
123.	D	148.	C	173.	B	198.	C
124.	B	149.	D	174.	A	199.	A
125.	B	150.	A	175.	D	200.	D

Annexure-III

A. Scheme of Competitive Written Examination for Junior Stenographer

Mode of Examination	OMR Based or Computer Based Objective Type Multiple Choice Examination
Medium of Questions	The questions will be set both in English and Hindi except the Questions on English Language
Standard of Examination	10+2/XII
Total No. of Question	200
Time Allotted	Total 2 hours (2 hours and 40 minutes for the candidates eligible for scribe)

Competitive Written Examination will consist of only **one Paper** with three parts as detailed below:

Part	Subject	No. of Questions	Maximum Marks	Negative Marks
I	General Intelligence & Reasoning	50	50	0.25 marks is deducted for every wrong answer
II	General Awareness	50	50	0.25 marks is deducted for every wrong answer
III	English Language & Comprehension	100	100	0.25 marks is deducted for every wrong answer

B. Proficiency Test in Stenography

The candidates will be given one dictation for 10 minutes in English or Hindi (as opted by the candidates in the Application Form) at the speed of 80 w.p.m. for the post of Junior Stenographer. The transcription time is as follows:

S. No.	Language of Skill Test	Time Duration (in minutes)	Time Duration (in minutes) for the candidates eligible for scribe
1	English	50	70
2	Hindi	65	90

C. Evaluation of Transcripts of Stenography Tests- Nature of Mistakes

The methodology of evaluation of Stenography Test, calculation of mistakes, etc. is enclosed as Annexure-B.

D. Preparation of Merit List

As per Rule 6 of Section II of Part III of CSIR ASRP Rules, 2020:

- The proficiency in stenography will only be qualifying in nature.
- The final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination
- The merit list will only comprise of those candidates those who have qualified the proficiency test in stenography

E. Sequence/Order of conducting Competitive Written Examination and Proficiency Test in Stenography

The sequence/order of conducting Proficiency Test in Stenography followed by Competitive Written Examination or vice versa may be decided by the Selection Committee of CSIR and its Labs./Instts..

EVALUATION OF TRANSCRIPTS OF STENOGRAPHY TESTS – NATURE OF MISTAKES

1. FULL MISTAKES: The following mistakes are treated as full mistakes:-

- a) Every omission of word or figure. In case a group of words is omitted, mark as many mistakes as the actual number of words omitted.
- b) Every substitution of a wrong word or figure. The number of mistakes will be equal to the number of words/ figures dictated which have been replaced/ substituted by other word(s)/ figure(s). However, if a figure is written correctly either in numeral or words both will be acceptable and will not be counted as mistake.
- c) Every addition of a word or figure or a group of words or figures not occurring in the dictated passage.

2. HALF MISTAKES: The following are treated as half mistakes:-

- a) Wrong spelling, including transposition of letters in a word and also omission of a letter or letters from a word. Mis-spelling of proper nouns and unfamiliar names are ignored. If the wrongly spelt word occurs more than once in the passage it will be treated as a single half mistake.
- b) Using singular or plural noun and vice versa.
- c) Use of small letter at the beginning of the sentence.

NOTE

- a) More than one error in a single word: All the errors are counted but the total mistakes counted in a single word should not exceed one full mistake.
- b) Every passage will be accompanied by a list of words which can be spelt/ written in more than one form. All the spellings/ forms of words will be acceptable and not counted as error. For example the word 'Honorable' is written as Hon'ble, Hon., honourable and hon. – all these forms will be treated as correct.
- c) CANDIDATES ARE NOT PENALISED FOR ANY TYPE OF ERRORS OR MISTAKES OTHER THAN THOSE DESCRIBED ABOVE.
- d) The above guidelines will be valid for Hindi Stenography Skill Test also.

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e) Method of calculation of mistakes in Stenography Skill Test:-

$$\text{Percentage of Errors} = \frac{(\text{Full Mistakes} + \text{Half Mistakes}/2) \times 100}{\text{Number of words in the master passage}}$$

Percentage will be rounded off to two decimal places. For example 5.009 will be treated as 5.01 and 5.001 will be treated as 5.00.

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