

File No: A-12024/36/2024-ADMIN-IITR

Date: 10.05.2025

**सूचना/NOTICE**

**Sub: Notice regarding proficiency in computer type speed test (Typing Test) and Document Verification for the post of Junior Secretariat Assistant advertised vide Advt. No. IITR/1/2025.**

1. The applicants appeared for the Written Examination for recruitment to the posts of Junior Secretariat Assistant (Gen. / F&A/ S&P) held on 27.04.2025 at different examination centres are informed that the applicants who will score *minimum threshold marks as determined by the Selection Committee through this office notification of even no: A-12024/36/2024-ADMIN-IITR dated 15.04.2025 in paper-I & paper-II will be called for the proficiency in computer type speed test (Typing Test) in the ratio of 1:20 in order of their merit positions for all the vacancies without repetition of Category Candidates\* in case of UR post. List of candidates eligible for proficiency in computer type speed test (Typing Test) is enclosed as Annexure-I.*
2. It is hereby informed that proficiency in computer type speed test for the post of Junior Secretariat Assistant (Gen. / F&A/ S&P) will be held on **19<sup>th</sup> May, 2025 (Monday)** at the centre mentioned in the admit card in **Lucknow**. Any request for change of Venue and date will not be entertained.
3. Document Verification for the candidates appearing for proficiency in computer type speed test (Typing Test) will be conducted at the same day before the scheduled typing test. Hence, applicants are requested to **bring all your essential and necessary documents in original**. Photograph/Images of original documents in Mobile phone/Tablet will not be considered.
4. **Candidates can download their admit card for proficiency in computer type speed test (Typing Test) and Document Verification from Institute's website only from 10.05.2025 (10:00 PM) onwards. Link for downloading Admit card is <https://iitr.res.in/En/Recruitment.aspx>**
5. Candidates will be required to produce the relevant Certificates such as:
  - Date of Birth Proof (if not mentioned in Matriculation/ Secondary Certificate and Marksheet).
  - Matriculation/ Secondary Certificate and Marksheet,
  - Any other Educational Qualification Certificate / Diploma Marksheet & Degree certificate, as mentioned in application form,
  - Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated (in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification),
  - Caste/ Category Certificate, if belongs to reserved categories,
  - Persons with Benchmark Disabilities Certificate in the required format, if applicable
  - Serving Defense Personnel Certificate or Discharge Certificate/PPO certificate in case of Ex-Servicemen (ESM) and NOC from the present Employer (If applicable)
  - Apart from above documents any other relevant document as mentioned in the application form for the purpose of document verification. Otherwise, the candidate will not be allowed to appear for the proficiency in computer type speed test (Typing Test) and their candidature may be cancelled.
6. **It is reiterated that after scrutiny of the certificates/ documents of EQs/ caste/ category, etc., if any claim made in the application is not substantiated by certificates/ documents at the time of document verification, the candidature of candidate will be cancelled.**
7. For latest updates, candidates are requested to keep visiting institute's website [www.iitr.res.in](http://www.iitr.res.in) regularly.

Sd/-  
Administrative Officer  
CSIR-IITR

**LIST OF CANDIDATES ELIGIBLE FOR PROFICIENCY IN COMPUTER TYPE SPEED TEST (TYPING TEST)****CSIR-IITR, LUCKNOW VIDE ADVT. NO. IITR/1/2025**

Roll No.	Roll No.	Roll No.	Roll No.	Roll No.
2706106	2707466	2709253	2711564	2715948
2706132	2707494	2709280	2711697	2716113
2706136	2707528	2709293	2711714	2716212
2706145	2707668	2709300	2711724	2716230
2706153	2707713	2709304	2711735	2716243
2706159	2707747	2709390	2711748	2716371
2706160	2707765	2709473	2711790	2716432
2706164	2707769	2709488	2711809	2716814
2706182	2707775	2709560	2711854	2716948
2706194	2707779	2709630	2711902	2717022
2706245	2707830	2709706	2711939	2717078
2706257	2707835	2709741	2712123	2717131
2706292	2707851	2709744	2712227	2717148
2706328	2707908	2709796	2712234	2717345
2706348	2707943	2709862	2712261	2717486
2706363	2708022	2709920	2712267	2718253
2706393	2708040	2709931	2712324	2718322
2706418	2708129	2709991	2712337	2718363
2706462	2708145	2710029	2712392	2718411
2706555	2708228	2710043	2712404	2718440
2706604	2708426	2710114	2712506	2718483
2706605	2708459	2710121	2712547	2718509
2706655	2708485	2710151	2712561	2718638
2706780	2708546	2710176	2712711	2718647
2706806	2708564	2710179	2713120	2718696
2706821	2708635	2710217	2713208	2718885
2706872	2708667	2710236	2713246	2718977
2706898	2708698	2710254	2713333	2719004
2706922	2708738	2710493	2713593	2719129
2706943	2708772	2710540	2713838	2719431
2706965	2708796	2710625	2714079	2719786
2707071	2708802	2710644	2714472	2719943
2707172	2708830	2710700	2714622	2720009
2707215	2708838	2710758	2714733	2720042
2707290	2708851	2710864	2714841	2720697
2707301	2708978	2710931	2714962	2720841
2707305	2709052	2710981	2715183	2720847
2707375	2709103	2710985	2715381	2720982
2707422	2709108	2711014	2715401	2721209
2707425	2709124	2711055	2715498	2721742
2707431	2709185	2711358	2715715	2721772
2707437	2709189	2711398	2715764	