



सीएसआईआर-भारतीय विषविज्ञान अनुसंधान संस्थान  
CSIR-INDIAN INSTITUTE OF TOXICOLOGY RESEARCH

वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद् | COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH  
(विज्ञान एवं प्रौद्योगिकी मंत्रालय, भारत सरकार) | MINISTRY OF SCIENCE & TECHNOLOGY, GOVT. OF INDIA



संख्या: आईआईटीआर/संस्थागत स्थायी समिति/2026  
No. : IITR/Institutional Standing Committee/2026

दिनांक: 01-04-2026  
Dated: 01-04-2026

कार्यालय ज्ञापन/Office Memorandum

निदेशक, सीएसआईआर-आईआईटीआर ने (आरपीबीडी की e-ऑफिस फ़ाइल कम्प्युटर संख्या 311442 में प्राप्त अनुमोदन के आधार पर) संस्थान में वित्तीय वर्ष 2026-27 की निम्न संस्थागत स्थायी समितियों का गठन किया है जो आपको सूचनार्थ संलग्न है। The Director, CSIR-IITR has constituted the following Institutional Standing Committees of the Institute for the Financial Year 2026-27 (on the basis of the approval contained in the RPBD e-Office File Computer No. 311442), which are enclosed for your kind information.

(एल0 एन0 पाण्डेय)/ (L N Pandey)  
अनुभाग अधिकारी (सा0)/Section Officer (Gen)

प्रतिलिपि:-

1. सभी को इंटरनेट के द्वारा सूचनार्थ/All are informed through Intranet.
2. निदेशक के प्रधान निजी सचिव/ PPS to Director
3. प्रमुख आरपीबीडी/Head, RPBD
4. कार्यालय प्रति/ Office Copy

### Instituional Standing Committees

S. No.	Committee	Member	Role
1	<b>Business Development Committee (Including Product / Technology / IPR evaluation)</b>	Director Dr. K.C. Khulbe Dr. D.K. Patel Dr. Akshay Dwarakanath Dr. Ankkur Goel Dr. Sandeep Sharma Dr. Preeti Chaturvedi Dr. Rachana Kumar Dr. Abhay Raj Dr. Ashwani Bhardwaj Ms. Himanshi Tripathi	Chairperson Alternate Chairperson Member Member Member Member Member Member Member Alternate Convener Convener

The Terms of Reference (ToR) of the above Committee will be:

- ✓ Develop and suggest strategies for enhancing business opportunities, revenue generation through contract research, technology/IP licensing, technical services etc.
- ✓ Identify new business opportunities in the thrust areas of the Institute.
- ✓ Evolve modalities to facilitate the ease of doing business.
- ✓ Augment interaction with industries.
- ✓ Recommend reasonable price of the institute's commercialize technology base.
- ✓ Committee may co-opt members from other Divisions, if needed.
- ✓ Work on any other matter assigned by the Competent Authority.

2	<b>HR / Skill Development Committee</b>	Dr. Ravi Ram Kristipati Dr. Ashwani Bhardwaj Dr. Preeti Chaturvedi Ms. Himanshi Tripathi Dr. Manoj Kumar Dr. Abhay Bajaj Dr. Pradeep K Sharma	Chairperson Member Member Member Member Member Convener
---	---	---	---

The Terms of Reference (ToR) of the above Committee will be:

- ✓ To enhance the outreach of the Institute's skill development initiatives and identify areas of gaps where trained manpower would be required in future.
- ✓ To formulate and implement new diploma and certificate courses having market relevance and acceptance.
- ✓ Provide assistance to scholars from Universities/Colleges for undertaking HR/Skill programs organized by the Institute.
- ✓ Work on any other matter assigned by the Competent Authority.

### Instituional Standing Committees

<b>3</b>	<b>Laboratory Safety Committee</b>	Dr. R.S. Ray Dr. A.B. Pant Dr. Dharendra Singh Dr. Satyakam Patnaik Dr. Aruna Satish Dr. Vikram Singh SO (F&A) Civil Engineer EME Security Officer Dr. D. Ghosh	Chairperson Member & Alternate Chairperson Member Member Member Member Member Member Member Member Convener
----------	------------------------------------	---	---

The Terms of Reference (ToR) of the above Committee will be:

- ✓ To promote a safe working environment with respect to chemical and physical hazards in all research and teaching laboratories on campus.
- ✓ To develop Safety Manual for both the campuses of the institute.
- ✓ Advise on necessary safety measures (First aid kit availability, safety signs, PPE, electrical-, mechanicals-, Fire-, Chemical-hazards).
- ✓ Develop, recommend, update, and maintain policies and procedures applicable to the chemical and physical health and safety practices at IITR in order to promote safe research practices.
- ✓ Shall recommend or initiate remedial actions when safe procedures are not followed or when procedures are not in compliance with regulations or set guidelines.
- ✓ Work on any other matter assigned by the Competent Authority.

<b>4</b>	<b>ICT (Website) Management Committee</b>	Dr. Rajnish K Chaturvedi Dr. Sandeep Singh Ms. Himanshi Tripathi Dr. Rachana Kumar Dr. Ritul Kamal Shri LN Pandey, SO (G) Shri Sarfaraz Ahmad	Chairperson Co-Chairperson Member Member Member Member Member Convener
----------	---	---	--

## Instituional Standing Committees

The Terms of Reference (ToR) of the above Committee will be:

- ✓ Ensuring website functionality and performing regular software updates.
- ✓ Monitoring assessing and reporting on website performance.
- ✓ Ensuring that all content on the website is always authentic up-to-date and obsolete information or services are deleted.
- ✓ Developing and or updating content with the help of Divisional representatives.
- ✓ Website auditing: ease of browsing, design, and overall presentation. Quality and quantity of information and services.
- ✓ Automated reporting for identifying broken links on the site, which can be immediately corrected.
- ✓ Search Engine Optimization (SEO) so that the sites visibility is enhanced.
- ✓ Work on any other matter assigned by the Competent Authority.

5	<b>Canteen Committee (Main Campus)</b>	Dr. Vikas Srivastava Dr. Alok Pandey Dr. Sandeep Sharma Dr. Sangam Rajak Shri Surya Kant Singh, FAO Shri L.N. Pandey Shri Anuj Deep Shri Ajay Prasad	Chairperson Member Member Member Member Member Member Secretary
	<b>Canteen committee (CRK Campus)</b>	Dr. Mahadeo Kumar Dr. Sandeep Negi Dr. Priti Bhardwaj Shri Pradeep Shukla Shri Pradeep Kumar	Chairperson Member Member Member Secretary

6	<b>Animal Facility Committee</b>	Dr. Akshay Dwarakanath Dr. Dharendra Singh Dr. Jyotsana Singh Dr. Beena B. Dr. Anjaneya A. Dr. Mahadeo Kumar	Chairperson Co-Chairperson Member Member Member Convener
---	--------------------------------------	---	---

The Terms of Reference (ToR) of the above Committee will be:

- ✓ To ensure smooth, seamless running of the Animal Facility of CSIR-IITR.
- ✓ To provide experimental animals to Scientists for experimental purposes.
- ✓ To improve and enhance the sale of experimental animals to external clients, following the set guidelines.
- ✓ Work on any other matter assigned by the Competent Authority.

### Instituional Standing Committees

<b>7</b>	<b>Medical Committee</b>	Dr. K.C. Khulbe Dr. A.B. Pant Dr. Akshay Dwarakanath Medical Officer, CSIR Disp. Shri Krishna Raj Singh, AO Shri Surya Kant Singh, FAO Shri L.N. Pandey, SO (Gen)	Chairperson Member Member Member Member Member Member Convener
----------	--------------------------	---	--

The Terms of Reference (ToR) of the above Committee will be:

- ✓ Identify measures for providing easy and affordable healthcare facilities to the employees and dependents of CSIR-IITR staff (like expanding the ambit of cashless facilities etc.)
- ✓ Work on any other matter assigned by the Competent Authority.

<b>8</b>	<b>Weekly Seminar Committee</b>	Dr. K.M. Ansari Dr. Priti Bhardwaj Dr. Sangam Rajak Dr. Bhumika Ray Dr. Prabhanshu Tripathi	Chairperson Member Member Member Convener
----------	---------------------------------	---	---

The Terms of Reference (ToR) of the above Committee will be:

- ✓ To schedule and facilitate the conduct of weekly seminars by Staff of CSIR-IITR.
- ✓ Work on any other matter assigned by the Competent Authority.

<b>9</b>	<b>Parliament Questions/ Audit Para/ C-DIS</b>	Dr. K.C. Khulbe Dr. Ankkur Goel Shri Krishna Raj Singh, AO Ms. Himanshi Tripathi Shri Syed Ibrahim	Chairperson Member Member Member Convener
----------	--	--	---

The Terms of Reference (ToR) of the above Committee will be:

- ✓ To consolidate, compile and send timely responses related to PQ's and Audit Paras.
- ✓ Liaison with other Divisions and Sections of the Institute for getting timely inputs/data for compilation of the responses.
- ✓ Work on any other matter assigned by the Competent Authority.

### Instituional Standing Committees

<b>10</b>	<b>Placement Cell</b>	Dr. A.B. Pant Dr. Rajnish K Chaturvedi Dr. Satyakam Patnaik Dr. Debabrata Ghosh	Nodal Officer Member Member Member Convener
-----------	-----------------------	--	--

The Terms of Reference (ToR) of the above Committee will be:

- ✓ Identify linkages and provide assistance to students of CSIR-IITR in getting placement/job opportunities.
- ✓ Work on any other matter assigned by the Competent Authority.

<b>11</b>	<b>External PhD Committee</b>	Dr. Ravi Ram Kristipati Dr. Sheelendra P. Singh Dr. Akhilesh Yadav Dr. Nidhi Gupta Dr. Smriti Priya	Chairperson Member Member Member Convener
-----------	-------------------------------	---	---

The Terms of Reference (ToR) of the above Committee will be:

- ✓ To evaluate and suggest the merits of the proposals given by guides/scholars for registration to the PhD programs outside the ambit of AcSIR.
- ✓ Work on any other matter assigned by the Competent Authority

<b>12</b>	<b>Space Allocation Committee</b>	Dr. K.C. Khulbe Dr. A.B. Pant Dr. Akshay Dwarkanath Dr. Kausar M Ansari Dr. Rachna Kumar Dr. Aruna Satish Shri Krishna Raj Singh, AO Shri Surya Kant Singh, FAO Shri Mahipal Singh, CoSP Shri Anish Verma, Civil Engg	Chairperson Member & Alternate Chairperson Member Member Member Member Member Member Member Convener
-----------	-----------------------------------	--	---

The Terms of Reference (ToR) of the above Committee will be:

- ✓ Allocation of sitting/bench/lab space and physical infrastructural resources to Staff and Scientists of CSIR-IITR as per requirements and availability.
- ✓ Work on any other matter assigned by the Competent Authority.

### Instituional Standing Committees

<b>13</b>	<b>Institute Internal Audit Team</b>	Shri Rajesh Sonkar, SO (F&A) Shri L.N. Pandey, SO (G) Shri Anuj Deep, ASO (F&A)	Head, Audit Party (Director Nominee) Member, Nominee of AO Member, Nominee of FAO
-----------	--------------------------------------	---	---

The Terms of Reference (ToR) of the above Committee will be:

- ✓ Shall carry out annual internal compliance, financial and performance audit of the Institute, as and when required.
- ✓ Work on any other matter assigned by the Competent Authority.

S. No.	Committee	Member	Role
14.	<b>Monitoring of utilization of high-end equipment</b>	Dr KC Khulbe Dr Ratan S Ray Dr DK Patel Dr Akshay Dwarkanath Shri Mahipal Singh	Chairperson Member Member Member Member Secretary

The Terms of Reference of the above Committee will be:

- ✓ Analyse the logbooks of all the equipment costing more than Rs.10.0 lakhs. Quarterly report will be placed before the LSG Committee.
- ✓ Work on any other matter assigned by the Competent Authority.

S. No.	Committee	Member	Role
15.	<b>LSG</b>	Dr Bhaskar Narayan, Director Dr Ratan S. Ray, Head-FEST Dr Akshay Dwarkanath, Head-REACT Dr DK Patel, Head-ASSIST AO, IITR FAO, IITR CoSP, IITR AcSIR, Coordinator Dr Ravi Ram K, RC Secretary Dr Sandeep Singh, Head-IT Cell Shri LN Pandey, SO (G) Security Officer, IITR Shri Anish Verma, JE (Civil) Shri Nitish Singh, JE (Elect) Dr KC Khulbe, Head-PME/BD	Chairperson Member Member Member Member Member Member Member Member Member Member Member Member Member Member Convener

## Instituional Standing Committees

The Terms of Reference of the above Committee will be in accordance to the CSIR OM No. 6/10/Reorient-CSIR/2021/2 dated September 20, 2021 issued by the IMD, which shall include:

- ✓ Review of lab activities including development of new projects, review of ongoing projects, technology transfer matters and all other vital activities
- ✓ All scientific and technical matters and problems related to manpower, funds, purchase related to projects shall be discussed and resolved.
- ✓ All FBR, NCP, CSIR-FIRST, FTT and FTC projects shall also be monitored.
- ✓ Work on any other matter assigned by the Competent Authority.

BHASKAR Digitally signed by  
NARAYAN BHASKAR NARAYAN  
Date: 2025.03.24  
17:04:51 +05'30'