



Notice of Inviting Tender

EnquiryNo.IITR/PUR/9-08/ABP/24-25/919/G-1200

Date. 10/01/2025

To,

Manufacturer/Principal – M/s. MatTek Corporation,
US/200 Homer Ave, Ashland, MA 01721,
Slovakia, Mlynske Nivy 73, Bratislava, Slovakia,
E-mail – support@mattek.com

Authorized Distributor – M/s. MS Clinical Research Pvt. Ltd.
327/15, 1st Main Road, Cambridge Layout,
Ulsoor, Bangalore, Karnataka – 560008
E-mail – aahan.sachdev@msclinical.com

Dear Sirs,

Sub.: Request for quotation for **Procurement of EpiOcular Eye Irritation test, OECD TG 492 (24 Tissue) etc.** are requested to quote for the following items in Single Bid System (Techno-commercial Bid) quotations for “**EpiOcular Eye Irritation test, OECD TG 492 (24 Tissue)etc.**” against Enquiry No. 9-08/PUR/ABP/24-25/919/G-1200 dated: 10/01/2025”. Offer with complete details on the following should reach this office **IMMEDIATELY** for further process.

Sr. No.	Description of the Item	Qty.
1.	EpiOcular Eye Irritation test, OECD TG 492 (24 Tissue)	02
2.	MTT	02

For Technical Details Please contact: Dr. A.B. Pant, **I.O./P.L.**

E-mail: abpant@iitr.res.in

Interested Bidders are requested to submit the bid for the quoted item in Indian Rupee (INR) only

You are requested to kindly go through the detailed terms & conditions / instructions mentioned below and overleaf and submit your most competitive Bid/offer at the earliest. Any financial offer/ escalation after opening of the bid are not acceptable.

Complete specification with manufacturer's name and address should be given while quoting. Supporting scanned copies of Literature/Pamphlets etc. should also be given.

Terms & Conditions	
1	<p>Location/Site: CSIR-IITR (Main Campus) : - CSIR-Indian Institute of Toxicology Research Vishvigyan Bhawan, 31, Mahatma Gandhi Marg Lucknow - 226 001. Uttar Pradesh, India</p> <p style="text-align: center;">OR</p> <p>CSIR-IITR (CRK Campus) : CSIR-Indian Institute of Toxicology Research, Sarojani Nagar Industrial Area Lucknow - 226008, Uttar Pradesh, India</p>
2	<p>Past Purchase Orders: -Recent Past Purchase Orders of similar services, client list with contact details & Performance Certificate must be accompanied by the bidder along with the quotation.</p>
3	<p>Bid validity:-The period of validity of each bid must be 180 days / more than 180 days from the date of opening.</p>
4	<p>Taxes: Applicable rates of all taxes/levies should be mentioned clearly with the HSN code.</p>
5	<p>This lab/Institute is registered with Dept. of Scientific & Industrial Research, Govt. of India and Concessional Customs on all imports covered under notification No.51/96-Customs dated 23.07.1996. The CSIR-IITR will not pay customs duty & not provide any custom duty exemption certificate for the same value claimed for GST.</p>
6	<p>TDS deduction on Income Tax, GST etc. from Payments to suppliers: This will be done as per the existing law in force during the currency of the contract</p>
7	<p>Specification and Make: Quotation should be given for the exact specification and make as shown in the enquiry against Sl. No. of the item, if in the view of the supplier there is any other alternative item which can serve out purpose, quotation may also be given for the same separately. The client list along with the un-priced past order with techno-commercial bid for potential evaluation & Priced past order copy of similar equipment supplied to any CSIR Lab / any Govt. Organization including detail of price & all charges must be attached with price bid.</p>
8	<p>Make and Model, Series, All specific codes, Leaflet, Catalogue & Authorization of Principal/Manufacturer. Pre-requisite, requirement for site preparation and utility materials must be listed. Warranty should be as specified in specifications.</p>
9	<p>Complete specification with manufacturer's name and address should be given while quoting Supporting copies of Literature/Pamphlets etc. should also be attached.</p>
10	<p>Packing, Forwarding, Transporting, Postage/Courier, Octroi, Freight, Insurance, Any Certificate(s), Extra Warranty, Installation, Commissioning any, any levy, any other charge must be mentioned clearly.</p>
11	<p>Delivery Period/ Installation & commissioning: The delivery period required for supplying the material should be invariably specified in the quotation. The offered delivery period shall have to be strictly adhered to in case an order is placed. In case of unavoidable circumstances, it may be extended by the competent authority on request of the supplier before the expiry of the same based on the merit of the request.</p>
12	<p>Bidder has to enclosed proper certificates for uninterrupted transmission/transport/Custom clearance of Dangerous/explosive/restricted goods, if applicable, in your bid/quotation.</p>
13	<p>As per Govt. of India procurement policies,</p> <p>(i) Procurement from countries sharing border with india (w.e.f. 05.08.2020 the date indorsed by CSIR to MoF letter no. 6/18/2019 dated 23.07.2020) Restrictions are implied on the bids received from the registered OEMs/ bidders/tenderers/consultants/vendors/service provider/ person/ any member of a consortium/joint venture/association of firms or companies/Limited liability partnership/turnkey contractors/natural person/citizen/artificial judicial person/or any other type not mentioned herein stationed in the countries sharing boards with India or their agents/subsidiaries. Even, if such bids are received the same will be treated as 14no-compliant and will not be considered.</p> <p>(ii) Make in India procurement Preference (Ministry of Commerce and Industry, GoI, letter no. P-45021/2/2017 PP(BE-II) dated 04.06.2020) *”Local supplier” means a supplier or</p>

	<p>service provider whose product or service offered for procurement meets the minimum local content as prescribed in DIPP Order No.P-45021/2/2017-PP (BE-II) dated 28th May, 2018 or by the competent Ministries/Departments in pursuance of this order. 'Local content' means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the items procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent. The supplier has to declare the percent of local content in his product or services as per NIT requirement</p> <p>'Class-I local supplier' means a supplier or service provider, whose goods, services or works offered for procurement has local content equal to or more than 50%, as defined under this order.</p> <p>'Class-II local supplier' means a supplier or service provider, whose goods, services or works offered for procurement has local content more than 20% but less than 50% as defined under this order.</p> <p>'Non- local supplier' means a supplier or service provider, whose goods, services or works offered for procurement has local content less than 20% as defined under this order.</p> <p>Eligibility of 'Class-I local supplier'/ 'Class-II local supplier'/ 'Non-local suppliers' for different types of procurement</p> <p>(a) In procurement of all goods, services or works in respect of which the Nodal Ministry/Department has communicated that there is sufficient local capacity and local competition, only Class-I local supplier, as defined under the order, shall be eligible to bid irrespective of purchase value.</p> <p>(b) In procurement of all goods, services or works, not covered by sub-Para (a) above, and with estimated value of purchase less than Rs. 200 Crore, in accordance with Rule 161(iv) of GFR 2017, Global tender enquiry shall not be issued except with the approval of competent authority as designated by Department of Expenditure. Only 'Class-I local supplier' and 'Class-II local supplier', as defined above, shall be eligible to bid in procurements undertaken by procuring entities, except when Global tender enquiry has been issued. In global tender enquires, 'Non-local suppliers' shall also be eligible to bid along with 'Class-I local suppliers' and 'Class-II local suppliers'.</p> <p>(c) For the purpose of this order, works includes Engineering, Procurement and Construction (EPC) contracts and services include System Integrator (SI) contracts.</p> <p>*False declarations will be in breach of the Code of Integrity under Rule 175(1) (i) (h) of the General Finance Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Finance Rules along with such other actions as may be permissible under law.</p> <p>*A supplier who has been debarred by any procuring entity for violation of this Order shall not be eligible for preference under this order for procurement by any other procuring entity for the duration of the debarment. The debarment for such other procuring entities shall take effect prospectively from the date on which it comes to the notice of other procurement entities, in the manner prescribed under paragraph 9h below.</p> <p>Local Content Certificate, name of nodal ministry and copy of annexures for the quoted item may be submitted with the Bid.</p> <p>The purchaser intends to give purchase preference to local suppliers* in the cost</p> <p>Exemption of small purchases: Notwithstanding anything contained in paragraph 3, procurements where the estimated value to be procured is less than Rs. 5 lakhs shall be exempt from Make in India procurement preference. However, it shall be ensured by procuring entities that procurement is not split for the purpose of avoiding the provisions of the order.</p> <p>The procuring entity intends to give purchase preference to products/goods manufactured by micro, small and medium enterprises (MSME).</p>
14	<p>This tender invites the participation from the MSE (Micro Small Enterprises), Make in India Firms and Start Up firms. They will be governed under the relevant provisions of Govt. of India guidelines. However, they have to fulfil the technical parameters. They are exempted from the EMD, if any; past experience and turn over criteria.</p>

15	Payment Terms:- 100% Payment will be released after successful installation, testing, onsite training of the equipment, handing over of all the certificates, drawings, documents, manuals etc. Please inform your Bank details for RTGS payment in hard copy.
16	The exact figure in %age for discount, if any.
17	Copy of last audited balance sheet, Income tax registration/ PAN Card, Latest Income Tax clearance certificate, Proof of Manufacturer's Authorization for this offer, Agreement of Service Provider and Warranty Support Service, Local Service Centre Details with contact Nos.
18	The quotations must submit neatly typed or computer printed. Hand written offer will be rejected. Quotations must carry the numbers of GST/ sales tax / VAT / TIN invariably on the top. Incomplete/conditional will be summarily rejected.
19	All should be addressed: The Director / SPO, CSIR-Indian Institute of Toxicology Research Vishvigyan Bhawan, 31, Mahatma Gandhi Marg Lucknow - 226 001. Uttar Pradesh, India, GST no. of CSIR-IITR and Bidders/ Supplier.
20	Any request of extension regarding last date and opening date of the bid/ quotation will not be entertained.
21	Packing & Forwarding : To be suitably packed in Special Export Packing to withstand Air Transmissions enroute to....., India.
22	Mode of dispatch: RATE SHOULD BE QUOTED FOR (i) FOR Destination Lucknow by Passenger/Goods Train/Transport.(ii) Free delivery at IITR Stores (iii) By Registered Post, However, we prefer (i) & (ii).
23	Insurance: In case of FOR destination, insurance should also be covered by you. The goods should be insured in your favour against all risks from ware house to ware house basis. The insurance charges, if any, should be shown separately in the rates quoted
24	Opening of Quotations: The quotations will be opened by the committee of CSIR IITR as per online NIT norms.
25	Miscellaneous : The tenderers is required to furnish : (a) GST No. of Buyer CSIR-IITR & Supplier (b) Permanent Account Number as allotted by the Income Tax Department (c) the registration number of DGS&D / National Small Industries Corporation, if so registered as also the period of their validity.
26	Warranty/Guarantee: Terms with name and address of the manufacture should invariably be given.
27	Sample & Literature: Wherever possible and particularly i.r.o. item no. _____ should necessarily be given
28	Commissioning & Training: Charges, if extra must be specified wherever applicable.
29	AMC: Incase of Plant & Machinery /Sophisticated laboratory equipments the charges of AMC valid at least for 10 years/ specified period in the specification must also be quoted. This will be an important criterion for the selection of quotation
30	Spares: We should also like the supplier to suggest the essential spares needed for the equipment/ machines in the next ten years and quote for the same positively.
31	Drawings, Diagram and Manual: Incase of machines/equipments the supplier has to provide full drawings/circuit diagrams and blue print-three sets each along with user's manual at the time of supply
32	Liquidated Damages/ Late Penalty: In case of delay in delivery / Installation LD/late Penalty @ 0.5% per week subject to a maximum 10% or as decided by the competent authority will be imposed on non-compliance/violation of Purchase Order terms & conditions.
33	Performance Bank Guarantee Clause: 10% of the order value needs to be submitted within twenty-one days after signing contract agreement which will be valid for two months beyond the warranty period, for any order value more than 2.5 Lakhs.
34	Integrity Pact to be submitted on CSIR format for value more than Rs. 3 crore.
35	Non-Backlisting certificate:- Supplier has to submit a declaration of not blacklisting from any CSIR Lab./Govt. /PSU/Pvt. organization within a minimum last 3 years and also submit a certificate.
36	Option Clause: The Purchaser reserves the right to increase or decrease the quantity of

	the required goods up to 25% at any time, till final delivery date (or the extended delivery date of the contract), by giving reasonable notice even though the quantity ordered initially has been supplied in full before the last date of the delivery period (or the extended delivery period).
37	Lowest Rate Certificate: -The supplier needs to certify that the rates quoted by them are the same and not higher than those quoted with other CSIR Labs/Instt, Government, public sector or private organizations.
38	Acceptance / Rejection: The Director, CSIR-IITR, reserves the right to accept/reject any or all e-tenders either in part or in full or to split the order without assigning any reasons there for which will be binding and acceptable all participating bidders.
39	GOVERNING LAW: Jurisdiction: This contract between the supplier and the buyer shall be governed by the LAWS of India and under this contract shall be taken by the parties only in Lucknow, India to competent jurisdiction. Arbitration: Any Difference/ dispute arising out of the agreement shall be referred to Delhi International Arbitration Centre (DIAC), Delhi High Court, New Delhi.

Yours Faithfully

**Store & Purchase Officer
CSIR-IITR, LUCKNOW**

Company/Official Letter Head

Price reasonability certificate

1. I/We _____ hereby certify that the prices quoted by us in our offer letter No/quotation No.....for are not higher than prices to any Government Department/PSU/Institution.
2. I/We further certify that I/We have not supplied or quoted for any item in offer letter at prices lower than those quoted for the relevant items to any Government/Semi Government/ Public/ Charitable Trust Organization/ Institution/ Wholesalers/ Stockiest/ Distributors within the period of 90 days preceding the last date of submission of the offer.
3. I/We hereby undertake that I/We will not supply or quote for any item in offer letter at prices lower than those quoted for the relevant items to any Government/Semi Government/ Public/ Charitable Trust Organization/ Institution/ Wholesalers/ Stockiest/ Distributors within the period of validity of the offer/rate contract.
4. I/We also undertake to bring the attention of the Director, any incidence of breach of any of the above paras within 30 days from the occurrence of the breach and further undertake to refund/reimburse the difference which may arise due to breach of any of the above paras and I/We also understand that the decision of Director regards to the determination of quantum payable shall be final.

Kindly submit the Price Reasonability Certificate along with the quotation.

Date:

(SIGNATURE & STAMP OF THE AUTHORIZED SIGNATORY)

MANUFACTURERS' AUTHORIZATION FORM

(Refer para 5.1.2 (ix)(b) of the CSIR Manual)

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer and be enclosed with the technical bid.]

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation for Bids]*

To: *[insert complete name and address of Purchaser]*

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 2.21 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Allied Technical Details

S.N.	Allied technical details	Bidder's response
1	Product catalogues/user manual/other informative material/sketches/drawings etc.	Enclosed (Yes/No) (Ensure that it should be up to date and page numbered)
2	Country of origin,	
3	Port of shipment	
4	Banker's details	
5	Free Warranty/Guarantee for a period of	
6	Extended Warranty/Guarantee for a period of	
7	Installation, commissioning & training	
8	Details of service provider for after sales/complaints etc	
9	AMC Charges with number of visits (routine & break-down)	
10	Comprehensive AMC	
11	Details of accessories (if any)	
12	List of non-consumables (if any)	
13	List of consumables (if any)	
14	Ex-Works At	
15	FOB /FCA (Name of Port)	
16	CIP/CIF (Name of Port)	
17	Insurance	
18	Agency Commission	
19	Transportation details upto CSIR-IITR Stores	
20	Packing & Forwarding Charges	
21	Spares availability	
22	Training charges	
23	Any other relevant detail	

DEVIATION STATEMENT FORM

1)The following are the particulars of deviations from the requirements of the
Tender specifications:

Tender Clause/specifications	Deviation	Remarks (including justification)

Place:

Date:

Signature and seal of the Manufacturer/Bidder

NOTE: Where there is no deviation, the statement should be returned duly signed with an endorsement indicating **“No Deviations”**.

SERVICE SUPPORT DETAIL FORM*

Sl. No.	Nature of training imparted	List of similar type equipments serviced in past three years	Details if the Contact person fax, phone, email etc.

*Documentary evidence should be enclosed.

Place:

Date:

Signature and Seal of the manufacturer/Bidder.....

STATEMENT OF FINANCIAL DEVIATIONS

Following are the financial deviations and variation(s) from the exceptions to the specifications and documents for the Bid document. These deviation(s) and variation(s) are exhaustive.

Except these deviation(s) and variation(s), the entire work shall be performed as per your specifications and documents.

Sl No.	Section No.	Clause No.	Statement of Deviations / Variations
1			
2			
3			
4			
5			

S. No. Section No. Clause No. Statement of deviation(s) and variation(s)

Signature of the bidder

Name:

Place:

Date:

Address:

Company Seal

PRICE SCHEDULE FOR GOODS BEING OFFERED IN INR

Name of the Bidder _____

NIT Reference No. _____

File Reference No. _____

Sl.No.	Description/ Part No./ Make Model*	Quantity	Unit Price(in INR)	Total Amount (in INR)
1				
2				
3				
4	Ex-Works Price-			
5	Packing & forwarding			
6	FOR Place of Delivery i.e. Location/Site: CSIR-IITR (Main Campus): - CSIR-Indian Institute of Toxicology Research Vishvigyan Bhawan, 31, Mahatma Gandhi Marg Lucknow - 226 001. Uttar Pradesh, India OR CSIR-IITR (CRK Campus) : CSIR-Indian Institute of Toxicology Research, Sarojani Nagar Industrial Area Lucknow - 226 008, Uttar Pradesh, India			
7	Taxes			
8	Transportation			
9	Insurance up to Destination /handover (in case of fabrication)			
10	Installation & Commissioning charges			
11	Training charges			
12	Additional Warranty Charges			
13	Annual Maintenance Charges			

*(On the basis of the technical specifications submitted)

Total Bid price:

In words:.....

Note :

(a) The Price schedule of optional items shall be indicated in a separate sheet in the same Performa.

(b) Cost spare parts may be indicated separately

Signature of the bidder

Name:

Place:

Date:

Address:

Company Seal

Local Content Certificate

-----Letter head of Bidder-----

No: Date

Sub:- Local Content Certificate

Ref:- (i) Order. P-45021/2/2017 PP(BE-II) dated 04.06.2020 of DPIIT, Ministry of Commerce and Industry, Govt. of India.

(ii) CSIR-IITR NIT Ref No.....Date.....

(iii) Bid Ref No.date.....

Sir,

This is to certify that the bidder M/s.....as supplier/Service Provider is declaring here by the percent of local content in our quoted product or services as per CSIR-IITR- NIT requirement as under:-

'Local content' means the amount of value added in India which shall be as, It has been prescribed by the Nodal Ministry/ has not been prescribed by the Nodal Ministry'* for our quoted products/ Services/ products & Services both, be the total value of the items has to be procured as per this NIT (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

Local Content Declaration for Goods:

I/ we M/s.....as 'Class-I local supplier/ Class-II local supplier/ Non- local supplier' ** hereby declare that our offered quoted products i.e.,(Name of item(s)) as per referred CSIR-IITR NIT No.....date..... having local content 'equal to or more than 50% (or percent as prescribed by respective nodal ministry for Class-I local supplier)/ more than 20% but less than 50% (or percent as prescribed by respective nodal ministry for Class-II local supplier)/ less than 20% (or percent as prescribed by respective nodal ministry for Non-local supplier)' *** of the total value of the items to be procured as per aforesaid NIT & prescribed in Order. P-45021/2/2017 PP(BE-II) dated 04.06.2020 of DPIIT, Ministry of Commerce and Industry, Govt. of India. The percentage of local content value of parts in main item/equipment excluding service and taxes.

Detail of Description of parts/modules of main equipment/item/goods/software added in India Location(s) where the local value is/are made are:-

Name of main equipment/item :-					Total value :-	
S. No.	Parts of main item / equipment developed by OEM in outside India	Value of imported parts in main equipment / item	Parts of main item / equipment developed by Indian Supplier within India	Location In India	Value of indigenous part in main equipment / item	Percentage of indigenous parts against total vale
1						
2						

I hereby Undertake that the content of the certificate is true in all respect.

*', '**' & ***' strike off which is not applicable

(Signature)

Name & Designation.....

For M/s.....

(Seal).